CONSULTANCY / APW

Terms of Reference

This consultancy is requested by:

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<tr>
<th>Unit:</th>
<th>Maternal, Child and Adolescent Health and Nutrition-Office of the WR-Philippines</th>
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<td>Division:</td>
<td>Health through the Life Course</td>
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1. **Purpose of the Consultancy: The SSA holder should be able to:**

   1.1. Support the Department of Health (DOH) in the development and review of the pertinent administrative orders, national and sub-national newborn action plans and child survival strategy documents in line with RA10354 – Responsible Parenthood and Reproductive Health Law, the Maternal, Neonatal, Child Health and Nutrition (MNCHN) Strategy, the Strategic Framework on Comprehensive Nutrition Implementation, the Philippine Health Agenda 2016-2022, and the 2030 Sustainable Development Goals.

   1.2. Support the DOH in the objective assessment of the implementation of Newborn Care Programme strategies and initiatives in the country.

   1.3. Facilitate the development of a sustainable model for long-term programming for newborn health vis-à-vis other child health programs, e.g. Infant and Young Child Feeding (IYCF) / Mother-Baby Friendly Health Facility Initiative (MBFHI), Integrated Management of Childhood Illnesses (IMCI), etc in line with WHO Country Cooperation Strategy (CCS).

   1.4. Perform any other related functions that maybe assigned by WHO’s MNCAH-N unit or the WHO Representative in the Philippines.

2. **Background**

   The Newborn Care Programme of the Children’s Health Development Division at the Family Health Office-Disease Prevention and Control Bureau (FHO-DPCB) of the Department of Health has been constantly supporting WHO, Philippine country office and the Office of the Western Pacific Region in localizing global and other WHO policies and guidelines on child health and newborn health. DOH will be embarking in sustainability strategies for the early essential newborn care (EENC), mother-baby friendly hospital initiative (MBFHI), infant and young child feeding (IYCF), integrated management of childhood illnesses, under the umbrella of the RPRH Law. For this FHO-DOH will be needing extra hand, the Programme having only a programme manager, who is also partly handling nutrition and child injury programmes, hence the request for a Newborn Care Programme Technical Support Staff.

3. **Planned timelines (subject to confirmation)**

   Start date: 1 August 2017
   End date: 31 December 2017

4. **Work to be performed**

   The Newborn care Programme Technical Support Staff will be jointly under the direct supervision and strategic guidance of the Chief of the Children’s Health Development Division of the Disease Prevention and Control Bureau of the Department of Health (DOH-DPCB-CHDD) and the WHO Philippine Country Office.

   The Newborn Care Programme Technical Support Staff shall have the following duties:

   1. Liaise with other relevant Department of Health (DOH) offices (national and regional offices), World Health Organization (WHO), local government units (LGUs) and non-government organizations (NGOs) and other stakeholders for effective implementation and institutionalization of the Newborn Care Programme;

   2. Assist the Newborn Care Program Manager of the Children’s Health Development Division-DPCB of the DOH in the development, distribution and follow-up of workshop designs, technical and financial proposals and department orders on the Maternal, Neonatal, Child Health and Nutrition – Essential Intrapartum and Newborn Care (MNCHN-EINC) and Care for the Small Baby scale up activities;
3. Assist the Newborn Care Programme Manager in the collection, management, and analysis of data necessary in the review and evaluation of programme efforts in the country.
4. Facilitate the development, review, and approval of key policy documents and action plans that will guide Newborn Care Programme strategies and interventions.
5. Facilitate links and collaboration with relevant national government agencies, local government units and non-government partners, as appropriate;
6. Provide documentation of all activities, and submit monthly reports to technical units at the DOH-DPCB-CHDD, and Office of the WHO Representative in the Philippines; and
7. Perform other related duties as required or necessary as part of the WHO Philippines Country Team.

**Method(s) to carry out the activity**

**Output/s**

**Output 1**: Development and review of the pertinent administrative orders, regional and national newborn action plans and child survival strategy documents in line with RA10354 – Responsible Parenthood and Reproductive Health Law, the Maternal, Neonatal, Child Health and Nutrition (MNCHN) Strategy, the Strategic Framework on Comprehensive Nutrition Implementation, the National Objectives for Health and Philippine Health Agenda 2016-2022, and the 2030 Sustainable Development Goals

**Deliverable 1.1**: Revised, as needed, DOH Administrative Orders and sub-national (regional) policies and guidelines on newborn and child care.

**Deliverable 1.2**: Desk review of pertinent DOH administrative orders, WHO Western Pacific Regional, and national newborn action plans and child survival strategy documents

**Output 2**: DOH’s objective assessment of the implementation of Newborn Care Programme strategies and initiatives in the country, supported

**Deliverable 2.1**: Evaluation of the current implementation of the Newborn Care programme at the sub-national and LGU level.

**Deliverable 2.2**: Conducts and give written reports regular monthly visits in critical areas of the country to monitor and supervise implementation of EINC/IMCI/CSB/MBFHI and other newborn care services.

**Output 3**: Development of a sustainable model for long-term programming for newborn health vis-à-vis other child health programs, e.g. Infant and Young Child Feeding (IYCF) / Mother-Baby Friendly Health Facility Initiative (MBFHI), Integrated Management of Childhood Illnesses (IMCI), etc. in line with WHO Country Cooperation Strategy (CCS), facilitated

**Deliverable 3.1**: A national “Child Survival Strategy” 2018-2022 drafted, aligned with the WHO Guidelines and in accordance with WHO’s Philippine CCS

**Deliverable 3.2**: Review of the WHO’s Philippine CCS, the Philippine Child Survival Strategy 2008-2012, and country statistics on relevant child health indicators.

5. **Technical Supervision**

   The selected Consultant will work on the supervision of:

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Dr. Jacqueline F. Kitong, MCN</th>
<th>Email:</th>
<th><a href="mailto:kitongj@who.int">kitongj@who.int</a></th>
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<tbody>
<tr>
<td>Manager:</td>
<td>Dr. Gundo Aurel Weiler, WHO Representative</td>
<td>Email:</td>
<td><a href="mailto:weilerg@who.int">weilerg@who.int</a></td>
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6. **Specific requirements**

   - **Qualifications required:**
     Medical Doctor, preferably a pediatrician

   - **Experience required:**
At least 5 years of relevant experience in newborn and child health care, whether as a clinician or as a public health practitioner

- **Skills / Technical skills and knowledge:**
The position requires a technical person, at least with background in pediatrics and/or child health. A degree in either MPH or policy or health systems will be an advantage

- **Language requirements:**
Proficient in written and spoken English; must understand and able to speak Pilipino.

7. **Competencies**
The SSA holder must be computer literate and Microsoft office proficient. Skills in report writing and documentation are of great advantage.

8. **Place of assignment**
The SSA will hold 3 days a week office at the WHO Philippine Country office, and 2 days a week at the Family Health Office, DOH. He is expected to travel once a month for monitoring visits to areas determined by DOH’s Children Health Development Division Chief and DOH Newborn Care Programme Manager.

9. **Medical clearance**
The selected consultant will be expected to provide a medical certificate of fitness for work.

10. **Travel**
The Consultant is expected to travel according to the itinerary and estimated schedule below: **TRAVEL DATES SHALL BE DETERMINED BY DOH, AS NEEDED.**

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<th>Travel dates</th>
<th>Location:</th>
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All travel arrangements will be made by WHO – WHO will not be responsible for tickets purchased by the Consultant without the express, prior authorization of WHO. While on mission under the terms of this consultancy, the Consultant will receive subsistence allowance.

Visas requirements: it is the consultant’s responsibility to fulfil visa requirements and ask for visa support letter(s) if needed.