**The mission of WHO is the attainment by all peoples of the highest possible level of health**

**Vacancy Notice No.: VN/CHN/2018/001 Revision (with extension of application deadline to Feb 18)**

**Title:** Medical Officer (Non-communicable Diseases)

**Duty Station:** Beijing, China

**Contract Type:** Fixed-term Appointment

**Duration:** 1 April 2018 (or earliest start date upon completion of administrative formalities) to 31 December 2019

**Deadline for applications:** 18 February 2018

**DESCRIPTION OF DUTIES:**

Under the supervision of the Coordinator, Disease and Control, and guidance of the Head of WHO Country Office, China (WHO), the incumbent will perform the following functions:

1) Provide and coordinate technical support to the adaptation and implementation of the WHO HEARTS and SHAKE packages with a focus on hypertension control and salt reduction;

2) Develop/adapt evidence-based strategies, guidelines and toolkits to assist the Government of China in the planning, implementation and evaluation of programmes for the detection and management of hypertension and salt reduction using an integrated and public health approach;

3) Develop, expand and sustain country partnerships on hypertension, salt reduction and cardiovascular diseases (e.g. China Center for Disease Control (China CDC), US CDC, medical societies, etc);

4) Support the development of in-country communication strategy for hypertension and salt reduction;

5) Work closely with other stakeholders to ensure that hypertension management and salt reduction activities are well integrated as part of a comprehensive response to cardiovascular diseases;

6) Prepare reports and other materials for reporting to the donor in collaboration with relevant staff within WHO; and

7) Perform other duties as assigned.

**QUALIFICATION REQUIRED:**

**Competencies:**

1. Team work
2. Respecting and promoting individual and cultural differences
3. Communicating in a credible and effective way
4. Moving forward in a changing environment
5. Producing results

**Functional Skills and Knowledge:**

Knowledge in programme planning, project management, implementation, monitoring and evaluation of non-communicable diseases. Proven record of analytical skills. Ability to draft policy analysis and prepare documentation and reports in a concise and accurate manner. Ability to work under short
deadlines. Ability to work harmoniously as a member of a team, adapt to diverse educational and cultural backgrounds and maintain a high standard of personal conduct. Ability to work with a broad range of stakeholders and leverage common interests.

**Education**

**Essential**: First university degree in medicine from a recognized university.

**Desirable**: Postgraduate degree in public health, non-communicable diseases and prevention, epidemiology or other health-related field. Exposure to international research and advanced training in disease control programme management such as cardiovascular diseases would be an advantage.

WHO only considers higher educational qualifications obtained from an accredited institution.

**Experience**

**Essential**: Minimum five years of experience in developing, supporting, or managing cardiovascular diseases programmes or programme and policy development.

**Desirable**: Experience in planning and delivering integrated health services at primary health care at national level. Working experience in international agencies.

**Language**

Excellent knowledge of written and spoken English and Chinese.

**Other skills (e.g. IT)**

Computer skills in data analysis and the MS Office package (word processing, spreadsheet and presentation software).

**Annual salary**

Annual net salary is CNY602,648. The salary is free of tax.

WHO offers a very competitive compensation and benefits package which includes: 30 days annual leave, child allowance, pension plan and medical insurance.

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**IMPORTANT INSTRUCTIONS:**

**Note**: This vacancy is open to Chinese nationals only. Applications should be transmitted in email message quoting vacancy notice number (VN/CHN/2018/001).

Applicants should submit the completed Personal History Form (PHF) of their relevant experience and other qualifications and give reasons for being suitable of the post. A personal History Form and detailed vacancy notice can be downloaded from [www.wpro.who.int/china](http://www.wpro.who.int/china) or [http://weibo.com/whoinchina](http://weibo.com/whoinchina).

Applicants are advised to send their applications by email to [wpchnwr@who.int](mailto:wpchnwr@who.int)

This vacancy is open to applicants of EITHER SEX. Applications from WOMEN are encouraged.

WHO has a smoke-free environment and does not recruit smokers or other tobacco users.